

WE'RE HERE TO HELP! Please note the following important information regarding filing a claim with Assurant.

- It is important that you complete all required sections and include documentation to avoid delays in processing your claim.
- You are responsible for continuing to make your regular scheduled payments until a decision is made by us on any claim submitted under the Certificate.
- For faster processing, we recommend you file your claim online at cardbenefits.assurant.com

Complete sections for your claim type as identified below

Review the checklist to make sure that you have provided all required documentation and have completed, signed and obtained signatures for all required sections in full.

INVOLUNTARY UNEMPLOYMENT/ JOB LOSS CLAIMS

*Please submit your claim form **after** the number of consecutive days of unemployment outlined in your Certificate of Insurance.*

- Complete and sign Sections 1 and 2.
Note: If you wish to authorize a family member or friend to speak on your behalf, please complete the 'Verbal Release of Information', part of Section 2. This authorization will allow them to discuss your claim with a representative of Assurant if you are not available.
- Have your former employer complete Section 3. If you are unable to have Section 3 completed, please complete the form yourself and provide a copy of your record of employment and last two consecutive pay stubs.
- If you are self-employed, AND your coverage includes benefits for self-employed individuals, please complete Section 4.
- Please provide proof of Employment Insurance eligibility (if applicable).

PLEASE RETURN YOUR FORM AND/OR SUPPORTING DOCUMENTATION IN ONE OF THE FOLLOWING WAYS:



Upload your documents for faster processing.

Online: cardbenefits.assurant.com



Alternatively, you can mail the documents.

Mail: Assurant, Financial Claims,
 1945 King Street East, Suite 100, Hamilton, Ontario L8K 1W2

We recommend that you retain copies of all documentation submitted to us for review.

All benefit payments are paid directly to your creditor, and will be shown on your monthly billing statement.

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SECTION 1

FOR FASTER CLAIM PROCESSING: Please complete form, save file and upload to cardbenefits.assurant.com

PRIMARY CARDHOLDER INFORMATION Please complete for all claims being submitted

Involuntary Unemployment/ Job Loss

Form for Primary Cardholder Information including fields for CREDITOR NAME, CHECK HERE IF YOU ARE FILING A CLAIM FOR MORE THAN ONE ACCOUNT, NAME OF PRIMARY CARDHOLDER, ADDRESS, and NAME OF CLAIMANT.

SECTION 2

AUTHORIZATION AND CLAIMS ASSISTANCE

Please certify that the information given here is true and correct.

Form for Authorization and Claims Assistance including text for authorization, a signature line, and a verbal release section.

SECTION 3

EMPLOYER'S STATEMENT

Please complete if a Record of Employment is not available.

To be completed by Employer without expense to the Insurance Company.

I am the employer of the named Insured, and for the purpose of furnishing information to the named Insurance Company to induce payment of claim of said employee, do certify as follows:

EMPLOYEE'S INFORMATION					
EMPLOYEE'S NAME					
LAST NAME		FIRST NAME, MIDDLE INITIAL		DATE HIRED MM DD YYYY	
NUMBER OF HOURS WORKED PER WEEK	EMPLOYEE'S JOB TITLE				
TYPE OF EMPLOYMENT <input type="checkbox"/> PERMANENT <input type="checkbox"/> SEASONAL <input type="checkbox"/> TEMPORARY <input type="checkbox"/> CONTRACT <input type="checkbox"/> SELF-EMPLOYED (Complete the Self-Employment Affidavit)		IF SEASONAL EMPLOYMENT, PLEASE PROVIDE DATES OF REGULAR SEASONAL EMPLOYMENT		FROM MM DD YYYY	TO MM DD YYYY
DATE OF JOB LOSS NOTICE PROVIDED MM DD YYYY	LAST DAY WORKED MM DD YYYY	DATE RETURNED TO WORK MM DD YYYY	DID EMPLOYEE RECEIVE SEVERANCE? <input type="checkbox"/> YES <input type="checkbox"/> NO		DATE SEVERANCE ENDS MM DD YYYY
REASON FOR INTERRUPTION OF EMPLOYMENT					
HAS EMPLOYEE RESUMED FULL DUTIES? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF YES, PROVIDE NUMBER OF HOURS WORKED PER WEEK			
ADDITIONAL COMMENTS					
COMPANY INFORMATION					
NAME OF COMPANY				CONTACT TELEPHONE NUMBER ()	
ADDRESS					
STREET		CITY		PROVINCE	POSTAL CODE
COMPLETED BY					
TITLE					
LAST NAME		FIRST NAME, MIDDLE INITIAL			
EMAIL ADDRESS FOR COMPANY REPRESENTATIVE		SIGNATURE		DATE MM DD YYYY	

SECTION 4FOR FASTER CLAIM PROCESSING: Please complete form, save file and upload to cardbenefits.assurant.com**SELF-EMPLOYMENT AFFIDAVIT**

Not all coverages include benefits for loss of self-employment income, please review your coverage before completing this section

CREDITOR NAME (GROUP POLICYHOLDER)			ACCOUNT NUMBER			DATE LAST WORKED MM DD YYYY		
CLAIMANT'S NAME								
LAST NAME					FIRST NAME, MIDDLE INITIAL			
ADDRESS								
STREET			CITY		PROVINCE	POSTAL CODE	CONTACT TELEPHONE NUMBER ()	
HOME TELEPHONE NUMBER ()			EMAIL ADDRESS (IF AVAILABLE)					
ARE YOU STILL OFF WORK? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO, DATE YOU RETURNED TO WORK MM DD YYYY		NUMBER OF HOURS WORKED PER WEEK	EXPECTED RETURN TO WORK DATE MM DD YYYY			MY OCCUPATION IS	
WHAT PERCENTAGE OF YOUR TIME WAS SPENT AT EACH OF THE FOLLOWING:			SUPERVISORY / ADMINISTRATIVE %		MANUAL WORK %		WHAT DATE DID YOUR BUSINESS START? MM DD YYYY	WHAT DATE DID YOUR BUSINESS CLOSE? MM DD YYYY
REASON FOR CLOSURE: <input type="checkbox"/> BANKRUPTCY <input type="checkbox"/> FINANCIAL REASONS <input type="checkbox"/> SEASONAL <input type="checkbox"/> LACK OF WORK <input type="checkbox"/> INJURY/ILLNESS <input type="checkbox"/> OTHER _____								
BUSINESS INFORMATION								
WAS BUSINESS INCORPORATED OR REGISTERED? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHAT DATE WAS BUSINESS INCORPORATED OR REGISTERED? MM DD YYYY			BUSINESS NAME				MY BUSINESS IS OPERATED FROM MY RESIDENCE <input type="checkbox"/> YES <input type="checkbox"/> NO
STREET			CITY		PROVINCE	POSTAL CODE	CONTACT TELEPHONE NUMBER ()	
BUSINESS TELEPHONE NUMBER ()		FAX NUMBER ()		BUSINESS LICENSE NUMBER		GST NUMBER		
CLAIMANT'S AUTHORIZATION								
I certify that the above information is true and correct. I authorize any Employer, Physician, Hospital, Insurer or other organization, or person having my records, data or information concerning this claim, to furnish such record, data or information to Assurant or authorized representative if requested. I understand that in executing this authorization, I waive the right for such information to be privileged.								
<input type="checkbox"/> By checking this box, I acknowledge that the above statement is true as of _____								
CLAIMANT'S SIGNATURE:						DATE MM DD YYYY		
Subscribed and sworn before me, a Notary Public or Commissioner of Oaths for the Country of _____, Signature: _____ Province of _____ this date _____ of _____, 20_____.						NOTARY PUBLIC OR COMMISSIONER OF OATHS LEGAL SEAL STAMP		

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